

CITY OF DEARBORN HEIGHTS
TAX INCREMENT FINANCE AUTHORITY
MARCH 29, 2023

The meeting of the Tax Increment Finance Authority was called to order by Chairman Emery at 6:28 PM. Roll call was taken by the Recording Secretary.

PRESENT: Tim Emery, Richard Fetzer, Eleanor Gnatek,
David Hull, Tawnya Sterlini, Cheryl Wojciechowski.

ABSENT: William Davis, Hussein Houjaj, Donald Killion,
Lisa Korte, Don Willis.

ALSO PRESENT: Tom Rosco, TIFA Administrator
Chris Hodgins, Recording Secretary
Stiles Simmons, Supt., Westwood School District
Bill Dishroon, Director, Ordinance & Animal Control
Liz Bunker, TIFA Ordinance Officer

Dishroon gave a history of his career history with the Cit of Dearborn Heights and introduced the full time TIFA Ordinance Officer, Liz Bunker. Bunker gave overview of her work in the TIFA district.

23-04 Motion made by Sterlini, supported by Gnatek, to approve the Minutes for the January 11, 2023, meeting as submitted.

YES: Emery, Fetzer, Gnatek, Hull,
Sterlini, Wojciechowski.

ABSENT: Davis, Houjaj, Killion,
Korte, Willis.

Motion adopted.

23-05 Motion made by Gnatek, supported by Sterlini, to approve the transfer of the 2022-2023 budgeted amount of \$138,500 to the City of Dearborn Heights by the end of the fiscal year.

YES: Emery, Fetzer, Gnatek, Hull,
Sterlini, Wojciechowski.

ABSENT: Davis, Houjaj, Killion,
Korte, Willis.

Motion adopted.

- 23-06 Motion made by Sterlini, supported by Hull, to accept the audit report for year ended June 2022 prepared by Alan C. Young & Associates; and further to forward it to City Council to be received, noted and filed.
- YES: Emery, Fetzer, Gnatek, Hull,
Sterlini, Wojciechowski.
ABSENT: Davis, Houjaij, Killion,
Korte, Willis.
Motion adopted.
- 23-07 Motion made by Hull, supported by Gnatek, to table the request from Sal Mahdi for a Business Improvement Program grant and to refer the request back to TIFA Administrator.
- YES: Emery, Fetzer, Gnatek, Hull,
Sterlini, Wojciechowski.
ABSENT: Davis, Houjaij, Killion,
Korte, Willis.
Motion adopted.
- 23-08 Motion made by Gnatek, supported by Sterlini, to approve the total amount of \$17,665.00 for the Thorne Elementary School softball field renovation project as outlined in the March 18, 2023, email from Westwood Schools Superintendent Dr. Stiles Simmons, using the remaining \$13,000.00 from the Westwood Schools line item in this year's budget and covering the remaining \$4,665.00 from Contingency.
- YES: Emery, Fetzer, Gnatek, Hull,
Sterlini, Wojciechowski.
ABSENT: Davis, Houjaij, Killion,
Korte, Willis.
Motion adopted.

23-09 Motion made by Gnatek, supported by Fetzer, to approve salaries for the TIFA Administrator in the amount of \$63,000 per year and for the TIFA Office Secretary in the amount of \$16,200 per year.

YES: Emery, Fetzer, Gnatek, Hull,
Sterlini, Wojciechowski.

ABSENT: Davis, Houjaij, Killion,
Korte, Willis.

Motion adopted.

23-10 Motion made by Gnatek, supported by Wojciechowski, to approve the proposed 2023-2024 TIFA Budget per letter of March 22, 2023, from Tom Rosco, and to forward it to City Council for approval.

YES: Emery, Fetzer, Gnatek, Hull,
Sterlini, Wojciechowski.

ABSENT: Davis, Houjaij, Killion,
Korte, Willis.

Motion adopted.

23-11 Motion made by Gnatek, supported by Sterlini, to receive, note, and file request from Dr. Stiles Simmons regarding the replacement of the gym floor at Robichaud High School for consideration in the 2024-2025 TIFA Budget.

YES: Emery, Fetzer, Gnatek, Hull,
Sterlini, Wojciechowski.

ABSENT: Davis, Houjaij, Killion,
Korte, Willis.

Motion adopted.

23-12 Motion made by Sterlini, supported by Gnatek, to adjourn at 7:17 PM.


YES: Emery, Fetzer, Gnatek, Hull,
Sterlini, Wojciechowski.

ABSENT: Davis, Houjaij, Killion,
Korte, Willis.

Motion adopted.

Tax Increment Finance Authority
March 29, 2023
Page Four

Respectfully submitted,


Christine Hodgins
Recording Secretary

I hereby certify that the above is a true and correct copy of the motions adopted by the
Tax Increment Finance Authority at the meeting of March 29, 2023.



Tim Emery
Chairman